



Work Experience Dept.  
**Work Experience Report**



Chilliwack  
School District

Complete this form to document authentic Unpaid or Volunteer Work Experience.  
**This form MUST be SIGNED and RETURNED to the Work Experience Dept. to receive credit**

**STUDENT SUMMARY**

Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Student #: \_\_\_\_\_ Date: \_\_\_\_\_

I am enrolled in a WEX12 course  I am **NOT** enrolled in a WEX12 course

Please identify your Focus Area  (for WEX12 students only)

- |  |   |
|--|---|
| <input type="checkbox"/> Business & Applied Business | <input type="checkbox"/> Liberal Arts & Humanities    |
| <input type="checkbox"/> Fine Arts, Design & Media   | <input type="checkbox"/> Science & Applied Science    |
| <input type="checkbox"/> Fitness & Recreation        | <input type="checkbox"/> Tourism, Hospitality & Foods |
| <input type="checkbox"/> Health & Human Services     | <input type="checkbox"/> Trades & Technology          |

WEX12 Program: \_\_\_\_\_ WEX12 Teacher: \_\_\_\_\_

**WORK / VOLUNTEER EXPERIENCE DETAILS**

Name of Business / Organization: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Tasks & Duties Performed: \_\_\_\_\_  
 \_\_\_\_\_

Please check  the employability skills that you practiced during your placement:

- |  |   |  |                                       |
|--|---|--|---------------------------------------|
| <input type="checkbox"/> Communication   | <input type="checkbox"/> Positive Attitude    | <input type="checkbox"/> Working with Others | <input type="checkbox"/> Info. Mgmt.  |
| <input type="checkbox"/> Responsibility  | <input type="checkbox"/> Organized Planning   | <input type="checkbox"/> Use of Numbers      | <input type="checkbox"/> Adaptability |
| <input type="checkbox"/> Problem Solving | <input type="checkbox"/> Willingness to Learn | <input type="checkbox"/> Workplace Safety    | <input type="checkbox"/> Time Mgmt.   |

This Work Experience assisted me with (Please check  ALL that apply):

- Making a decision about my chosen career path
- Developing new or enhancing my employability skills
- Earning credits toward graduation
- Benefitting my community through volunteer work
- Requirements for scholarships/bursaries
- Other: \_\_\_\_\_

**Employer / Supervisor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **No. of Hours:** \_\_\_\_\_

**Comments:** \_\_\_\_\_